

## Additional Materials List-By Type Of Award

The following are items that you will need to collect and send with your Nominee Information Form for the awards committee to review.

Classroom Teacher of the Year	Administrator of the Year	Teacher Educator of Year	Trainer of the Year	Advocate of the Year	Body, Mind, Spirit
<p>Required</p> <p>3-5 letters of recommendation</p> <p>Philosophy of Teaching Form</p> <p>Description of your class and classroom</p> <p>At least one lesson plan</p> <p>At least one example of how you involve families/community in the classroom</p>	<p>Required</p> <p>3-5 letters of recommendation</p> <p>Description of your program</p> <p>At least one example of how your program supports families</p> <p>At least one example of your program supports teaching staff</p>	<p>Required</p> <p>3-5 letters of recommendation</p> <p>Philosophy of Teaching Form</p> <p>At least one class/workshop agenda with descriptions of learning activities</p> <p>List of classes/workshops you have taught</p> <p>Summary of evaluations from at least one course/workshop</p>	<p>Required</p> <p>3-5 letters of recommendation</p> <p>Philosophy of Teaching Form</p> <p>At least one class/workshop agenda with descriptions of learning activities</p> <p>List of classes/workshops you have taught</p> <p>Summary of evaluations from at least one course/workshop</p>	<p>Required</p> <p>3-5 letters of recommendation</p> <p>Evidence of letters/communication with elected officials</p> <p>Evidence of attendance at meetings (local, state, national) addressing children's needs and programs</p>	<p>Required</p> <p>3-5 letters of recommendation that show how you went the extra mile for children, teachers, or families</p>
<p>Optional</p> <p>Photos of activities with children</p> <p>Photos of your classroom</p> <p>Descriptions of learning experiences with your class</p> <p>Any awards or honors you received</p> <p>Evaluations</p>	<p>Optional</p> <p>Photos of your program</p> <p>Newsletters</p> <p>Any awards or honors you or your program received</p> <p>Copy of Policies &amp; Procedures for Program</p> <p>Copy of Staff Policies &amp; Procedures</p> <p>Evaluations</p>	<p>Optional</p> <p>Any awards or honors you received</p> <p>Evaluations</p>	<p>Optional</p> <p>Any awards or honors you received</p> <p>Evaluations</p>	<p>Optional</p> <p>Any awards or honors you received</p> <p>Evaluations</p>	<p>Optional</p> <p>Any awards or honors you received</p> <p>Evaluations</p>